



4 June 2026

Dear Parents and Carers

We are writing to provide an update on the amalgamation of Canvey Island Infant School and Nursery and Canvey Junior School.

The project implementation group continues to review the structure of the new primary school, governance arrangements, finance and any other operational requirements to ensure the transition process is as smooth as possible.

We are pleased to announce the following a recruitment process Mrs. Sally Townsley has been appointed from 1 September 2026 as the headteacher of Canvey Primary School & Nursery.

Mrs. Townsley will also be taking on the role of Interim Headteacher of Canvey Infant School and Nursery from 30 June 2026 when Mrs. Marrion's contract ends. She will work across both the Infant and Junior Schools until the amalgamation.

We had some wonderful designs submitted by the pupils for the new school logo and there were several reoccurring themes which included a map of the island, pupils and stars. These are now being combined to produce a 'mock up' of the proposed logo.

Joint working with staff continues and there are several activities planned this term.

The project implementation group has agreed to a new governing body constitution for Canvey Primary School, and this is now with the Local Authority for approval. The constitution allows for 12 governors made up of 3 Parent Governors, 1 Local Authority Governor, 2 Staff Governors [including the headteacher (unless the headteacher resigns the office of Governor in accordance with Regulation 19 of The School Governance (Constitution) (England) Regulations 2012) and 6 Co-opted Governors.

We will continue to keep you updated on the decisions made through a monthly amalgamation letter. In the meantime, if you have any concerns, please contact the headteacher.

Kind regards

A handwritten signature in black ink, appearing to read 'Heather Faulkner', with a long horizontal flourish extending to the right.

Heather Faulkner  
Chair of Interim Executive Board

A handwritten signature in black ink, appearing to read 'Lorraine Breading', with a stylized, cursive script.

Lorraine Breading  
Chair of Governing Body