

Canvey Island Infant School

Long Road, Canvey Island, Essex SS8 0JG
Headteacher Mrs S Dorrington B.Ed
Deputy Headteacher Miss H Maynard B.A (Hons)
Tel. No. 01268 683257
Website: www.canveyislandinfantschool.co.uk



3rd March 2021

Dear Parents and Carers

I hope you are well and your children are excited to be returning to school and seeing all their friends next week. Everyone in school is really looking forward to seeing their smiling faces and have been working hard to make sure that the school is safe and the classrooms are prepared.

It is my responsibility to ensure the safety and well-being of the whole school community, so this letter contains a lot of information about routines and procedures for the benefit of everyone.

Arrangements for school re-opening on 8th March.

As the nursery building project is taking up a large section of the playground, we have very limited space to safely accommodate parents and carers. Therefore, please note the arrangements for dropping off and collecting your children.

Morning drop-off

Year 2

Pedestrian gate opens at 8.35am

Doors open at 8.40am

Children enter their classroom via the back (field) door

School starts at 8.45am

Year 1

Pedestrian gate opens at 8.50am

Doors open at 8.55am

Children enter their classroom via the back (field) door

School starts at 9.00am

Reception

Driveway gate opens at 8.50am – 9.05am

Doors open at 8.55am

- Class 6 via the hall
- Class 5 via the white door

School starts at 9.00am

Parents exit across playground and along the pedestrian path

Learning is a journey, not a destination



Afternoon collection

Year 2 **Pedestrian gate** opens at 2.55pm
School ends at 3.00pm

Year 1 **Driveway gate** opens at 3.10pm
Please keep to the left and make your way onto the playground
School ends at 3.15pm
Exit via pedestrian path

Reception **Driveway gate** opens at 3.10pm – **please keep to the right**
School ends at 3.15pm
Parents exit across playground and along the pedestrian path

To ensure drop-off and collection times run as smoothly as possible, please do not arrive before your child's year group's allotted time.

Please note:

- Only one adult per child to enter the premises – space is limited.
- It is your responsibility to maintain 2m social distancing at all times.
- A face mask must be worn at all times whilst on the school grounds
- **Please keep your child or children with you at all times**

General reminders

- If your child shows any symptoms of Covid-19, please do not bring them to school and seek medical advice.
- Only enter the school building if it is absolutely essential – telephone or email, if you can, please.
- If your child is absent from school for any reason, please notify the school office.
- Please send your child to school with a named water bottle containing **plain** water.
- The school fruit delivery service has resumed but you can send in your own fruit or veg snack if you would prefer.
- Please take care when ordering school meals from Dolce – there have been quite a few wasted meals where an order has been requested but the child has brought a packed lunch. Also, if you order a dinner and then your child does not come to school, please cancel the dinner to avoid wastage.
- On PE days, please send your child to school wearing a PE kit suitable for outdoor activity.
 - Year 2 – Thursday and Friday
 - Year 1 – Monday and Wednesday
 - Reception – Tuesday
- No earrings or other jewellery are permitted at any time.

Learning is a journey, not a destination

I do appreciate there is a lot of information here so, if there is anything you need clarified, please do not hesitate to telephone the School Office.

Thank you for your continued support.
Stay safe.

Yours sincerely



Mrs Sandra Dorrington
Headteacher

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