

**Long Road, Canvey Island, Essex SS8 0JG**  
Headteacher Mrs S Dorrington B.Ed  
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6<sup>th</sup> January 2023

Dear Parents and Carers

It is with regret I write to inform you that, due to personal circumstances, Mrs Dearle will not be returning to school at this time.

I am pleased to tell you that Miss Cooper has agreed to come back into school to work alongside Mrs Gopee on a job-share basis, until such time that Mrs Dearle is able to resume her duties. As Miss Cooper is already familiar with the children and she knows them well, I have no doubt this arrangement will be effective.

Starting on Monday, the arrangements will be that Miss Cooper will be in class on Mondays, Tuesdays and alternate Wednesdays; Mrs Gopee will be in class on alternate Wednesdays, Thursdays and Fridays.

I would like to assure you that the well-being of the children, and staff, are my highest priority and I will continue to monitor the class at all times.

Thank you for your continued understanding.

Yours sincerely

A handwritten signature in black ink, appearing to read 'S Dorrington'.

Mrs S Dorrington  
Headteacher

*Learning is a journey, not a destination*

