

**Long Road, Canvey Island, Essex SS8 0JG**  
Acting Headteacher Miss H Maynard BA (Hons)  
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Wednesday 3<sup>rd</sup> September 2025

Dear Parents and Carers,

I hope you all had a fantastic summer making memories with your family and friends and are ready for the new academic year.

The children all had a brilliant day yesterday, demonstrating our school values with pride. It was lovely to see the children coming into school, finding their new classes and settling in so well. Our new Reception children came in with confidence and had a fantastic first day. They were also so excited to receive their welcome teddy from our PTFA. The children in Pebbles Nursery came back as if they had never been away and enjoyed welcoming some new friends for their first Stay and Play sessions.

## PE

Please make sure your child comes into school wearing PE uniform on their PE day. This must be a plain white t-shirt, navy joggers or shorts and black trainers. Long hair must be tied back in a soft hair band and no jewellery is allowed.

PE days are as follows:

**Nursery** – Monday

**Reception** – Wednesday

**Year 1** – Monday and Thursday

**Year 2** – Tuesday and Friday

## Water bottles

Please make sure your child brings a clear, unbreakable bottle with a sports cap into school each day. This must contain a still, clear drink only, please.

## Meeting your child's new teacher

Year group meetings have been arranged to enable you to meet your child's new teacher. These meetings are designed for you to find out about what your child will be learning this year and to discuss how you can help your child at home. Routines and procedures will be shared and you will have a chance to ask questions about anything of which you are unsure.

*Learning is a journey, not a destination*



**Reception** – Wednesday 17th September 9am in the School hall

**Year 1** – Thursday 18th September 9am in the School hall

**Year 2** – Tuesday 16th September 9am in the School hall

## Communication

Please ensure you regularly check you emails as this is our main form of communication. If you have any problems receiving emails, please contact or come in to the school office.

We also have an official school Facebook group set up. This is not our main form of communication, but we endeavour to put up copies of letters and general reminders. Please request to join the group 'Canvey Island Infant School and Nursery Official Group 2025-2026' which can be found on the link below, and remember to answer all membership questions to be accepted into the group.

<https://www.facebook.com/groups/1237017731223351/>

The Facebook group is not used for messaging and so please direct any communication through the school office.

For any PTFA events, please direct any questions or queries directly to the PTFA. Their email address is [ptfa@canvey-inf.essex.sch.uk](mailto:ptfa@canvey-inf.essex.sch.uk)

## School meals

Please ensure you let us and our catering company know if your child has any dietary requirements. If you have not received a copy of this term's menu, please come into the school office.

## Reminders

In order to support the smooth running of the school, please take note of the following reminders.

- There is no parking for parents or carers on the school site for drop off or collection times. If you or your child has a blue badge then you may be given a parking permit. Please bring evidence of being a blue badge holder into the school office.
- Please remember to always park respectfully when dropping off and collecting your children. We do not like receiving complaints from local residents about parking.
- It can get extremely disruptive for teachers, children and office staff when children are collected early, before the end of the school day. Being a local authority school, we finish at 3.15pm all week, including Fridays. It was disappointing to see the number of children being collected early, particularly on Fridays, last term.
- Children are not permitted to wear jewellery of any kind. They are involved in physical activity every day and we want to make sure that all children are safe.

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- Please do remember, if you have any queries or concerns, I am always on the door in the mornings or contact the school office and I will get back to you. Please do come and speak to me before posting on social media. If I do not know there is an issue, I cannot try to resolve it.

### **Staff changes**

I would like to take this opportunity to welcome our new members of staff. We welcome Miss Bailey to our Year 1 team, who is teaching Class 3 and we also welcome Mrs Wiltshire who will be job sharing with Miss Bright and teaching Class 4 on Wednesday, Thursday and Fridays. Last, but not least, we welcome Mr. Lewis to our Year 2 team, who is teaching Class 2. We know they will all be warmly welcomed and will be fantastic assets to the team at Canvey Island Infant School and Nursery.

### **Diary dates**

Diary dates for the year have been scheduled in and will be sent out to you all shortly.

### **Contact details**

Please do remember to let us know if your contact details have changed during the summer holidays, so we can update our records. Similarly, if you need to add or remove anyone from your child's 'going home' list, please go and see Mrs Kiln in the school office.

### **Attendance**

A reminder that regular attendance is vital for your child, as every day of missed learning can have a significant impact on their progress and attainment. Punctuality is also important as this too can not only impact your child's success, but can also cause some distress to your child when having to walk into their classroom when lessons have already started. To ensure the best outcomes for your child, please work with the school to maintain high attendance, aiming for at least 95% and ensure your child arrives to school on time.

A reminder that doors open at 8.40am and close, on time, at 8.45am.

### **And finally...**

At Canvey Island Infant School and Nursery we value our positive parent partnerships and we look forward to another successful year.

Yours sincerely,

*HMaynard*

Miss H Maynard  
ACTING HEADTEACHER

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